

MORRIS PARK
DISTRICT MANAGEMENT ASSOCIATION, INC.

FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2019

TYRONE ANTHONY SELLERS
Certified Public Accountant

MORRIS PARK
DISTRICT MANAGEMENT ASSOCIATION, INC.

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Morris Park District Management Association, Inc.
Bronx, NY

Report on the Financial Statements

I have audited the accompanying financial statements of Morris Park District Management Association, Inc. (the "Organization"), which comprise the statements of financial position as of June 30, 2019 and the related statements of activities and change in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Morris Park District Management Association, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year ended in conformity with accounting principles generally accepted in the United States of America.



Saint Albans, New York
September 20, 2019

MORRIS PARK DISTRICT MANAGEMENT ASSOCIATION, INC.

STATEMENT OF FINANCIAL POSITION

AS OF JUNE 30, 2019

ASSETSCurrent Assets

Cash	\$ 122,510
Prepaid Expense	2,333
Total Current Assets	<u>124,843</u>

Fixed Assets

Leasehold Improvements	23,981
Office Furniture & Equipment	2,945
Less Accumulated Depreciation	<u>(2,587)</u>
Total Fixed Assets	<u>24,339</u>

Other Asset

Rent security deposit	<u>2,400</u>
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Total Assets	<u><u>\$ 151,582</u></u>
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LIABILITIES AND NET ASSETSCurrent Liabilities

Accounts payable	\$ 30,290
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Net Assets

Without donor restrictions	<u>121,292</u>
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Total Liabilities and Net Assets	<u><u>\$ 151,582</u></u>
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The accompanying notes are an integral part of these statements.

TYRONE ANTHONY SELLERS
Certified Public Accountant

MORRIS PARK DISTRICT MANAGEMENT ASSOCIATION, INC.
STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2019

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<u>Revenues and other support</u>			
Assessment Revenue	\$ 390,000	\$ -	\$ 390,000
Interest Income	<u>31</u>	<u>—</u>	<u>31</u>
Total before net assets released from restrictions	390,031	—	390,031
Net assets released from restrictions:			
Satisfaction of program restrictions	—	—	—
Expiration of time restrictions	<u>—</u>	<u>—</u>	<u>—</u>
Total revenues, gains, and other support	<u>390,031</u>	<u>—</u>	<u>390,031</u>
<u>Expenses</u>			
Sanitation	118,405	—	118,405
Marketing & Promotions	67,902	—	67,902
Public Safety	1,954	—	1,954
Economic Development	1,954	—	1,954
Beautification	3,908	—	3,908
Management and General	<u>74,615</u>	<u>—</u>	<u>74,615</u>
Total expenses and losses	<u>268,739</u>	<u>—</u>	<u>268,739</u>
Change in Net Assets	121,292	—	121,292
Net assets at beginning of year	<u>—</u>	<u>—</u>	<u>—</u>
Net assets at end of year	<u>\$ 121,292</u>	<u>\$ -</u>	<u>\$ 121,292</u>

The accompanying notes are an integral part of this statement.

TYRONE ANTHONY SELLERS
Certified Public Accountant

MORRIS PARK DISTRICT MANAGEMENT ASSOCIATION, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2019

	PROGRAM SERVICES					Management and General	2019 Total Expenses
	Sanitation	Marketing & Promotions	Public Safety	Economic Development	Beautification		
Payroll, payroll taxes and fringe	\$ 2,373	\$ 7,119	\$ 1,187	\$ 1,187	\$ 2,373	\$ 9,492	\$ 23,731
Consultants	—	—	—	—	—	16,541	16,541
Contracted Services	—	—	—	—	—	42,416	42,416
Office and Related Costs	578	1,733	289	289	578	2,310	5,776
Advertising Expense	-	28,793	-	-	-	-	28,793
Occupancy Costs	326	979	163	163	326	1,305	3,262
Insurance	148	445	74	74	148	593	1,482
Holiday Lights	-	16,800	-	-	-	-	16,800
Supplemental Sidewalk Cleaning	114,497	974	-	-	-	-	115,471
Promotions and Events	-	9,610	-	-	-	-	9,610
Travel, Meetings and Related Costs	225	674	112	112	225	898	2,245
Miscellaneous	-	-	-	-	-	25	25
Depreciation	259	776	129	129	259	1,035	2,587
Total	\$ 118,405	\$ 67,902	\$ 1,954	\$ 1,954	\$ 3,908	\$ 74,615	\$ 268,739

The accompanying notes are an integral part of this statement.

TYRONE ANTHONY SELLERS
Certified Public Accountant

MORRIS PARK DISTRICT MANAGEMENT ASSOCIATION, INC.

STATEMENT OF CASH FLOWS

AS OF JUNE 30, 2019

<u>Cash Flows From Operating Activities</u>	
Change in net assets	\$ 121,292
<u>Adjustments to reconcile change in net assets</u>	
<u>to net cash provided by operating activities</u>	
Depreciation expense	2,587
Decrease (increase) in operating assets	
Prepaid expense	(2,333)
Rent security deposit	(2,400)
Increase (decrease) in operating liabilities	
Accounts payable	<u>30,290</u>
Net cash provided by operating activities	<u>149,436</u>
<u>Cash Flows From Investing Activities</u>	
Purchase of leasehold improvements	(23,981)
Purchase of office furniture & equipment	<u>(2,945)</u>
Net cash used in investing activities	<u>(26,926)</u>
Net increase in cash	122,510
Cash balance at beginning of year	<u>-</u>
Cash balance at end of year	<u>\$ 122,510</u>
<u>Supplemental Information for Cash Flows</u>	
Cash paid for interest	<u>\$ -</u>

The accompanying notes are an integral part of these statements.

TYRONE ANTHONY SELLERS
Certified Public Accountant

MORRIS PARK
DISTRICT MANAGEMENT ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

Note 1 – ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Morris Park District Management Association, Inc. (the “Organization”) was incorporated on May 18, 2018 under Section 402 of the Not-For-Profit Corporation Law of the State of New York. The primary purpose of the Organization is to manage the Morris Park Business Improvement District (“MPBID”), a twenty-block shopping district on Morris Park Avenue between Amethyst Street and Williamsbridge Road in the Morris Park section of Bronx, New York. The Organization entered into a contract with the City of New York to provide the MPBID with the following core supplemental services; sanitation, marketing and promotions, public safety, economic development, beautification, and administration and advocacy.

A summary of significant accounting policies of the Organization are as follows.

Basis of Accounting – The accompanying financial statements were prepared on the accrual basis of accounting.

Capitalization and Depreciation – Fixed Assets are recorded at cost and are capitalized and depreciated over their estimated service lives, five years, using the straight-line method of depreciation. Leasehold improvements were recorded at cost and are being amortized over the term of the office lease, five years, using the straight-line method. The estimated service life of the assets for depreciation purposes may be different from their actual economic useful lives.

Income Taxes – The Organization has applied for an exemption from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. The Organization has received correspondence from the Internal Revenue Service that its application has been received, hence its exemption under Section 501(c) (3) is pending. The Organization has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. Periods ending June 30, 2016 and subsequent remain subject to examination by applicable taxing authorities.

Contributions – Contributions are recorded as contributions with donor restrictions or contributions without donor restrictions depending on the existence and/or nature of any donor restrictions. Contributions that are restricted by the donor is reported as an increase in net assets with donor restrictions and then reclassified to net assets without donor restrictions by incurring expenses satisfying the restricted purposes, by occurrence of the passage of time, or other events specified by donors. Donor restricted contributions received and expensed in the same fiscal year are reflected as contributions without donor restrictions.

Financial Statements – The Organization’s financial statements adhere to the established standards for external financial statements provided by not-for-profit organizations which require that resources be classified for accounting and reporting purposes into two classes of net assets – with donor restrictions and without donor restrictions. All other net assets, including board-designated or appropriated amounts, are reported as part of the without donor restrictions class.

Functional Expense – Expenses are summarized and categorized based upon their functional classification as either program or supporting services. Specific expenses that are readily identifiable to a single program or activity are charged directly to that function. Certain categories of expenses can be attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation, occupancy costs, insurance, office expenses and related costs, and payroll, payroll taxes and fringe, which are allocated on the basis of estimates of time and effort.

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MORRIS PARK
DISTRICT MANAGEMENT ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

Note 1 – ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents – The Organization maintains its cash in bank deposit accounts which at times may exceed federally insured limits. The Organization has not experienced any losses in such accounts. The Organization believes it is not exposed to any significant credit risk on cash. For purposes of the balance sheet and statement of cash flows, the Organization considers all highly liquid investments, which are readily convertible into known amounts of cash and have a maturity of three months or less when acquired to be cash equivalents. As of June 30, 2019, there were no accounts considered to be cash equivalents.

Subsequent Events – Management has evaluated subsequent events through September 20, 2019, the date the financial statements were available to be issued. No significant subsequent events have been identified that would require adjustment or disclosure in the financial statements.

Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Organization has \$124,843 of financial assets available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of cash of \$122,510, and prepaid expenses of \$2,333. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. The Organization has a goal to maintain financial assets, which consist of cash and/or short-term investments, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$64,110. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

Note 3 – ASSESSMENT REVENUE

The Organization entered into a contract with the City of New York acting through its agency, Department of Small Business Services, to provide the BID with the following supplemental services; Sanitation and Maintenance, District Promotion, Administration, and additional services which may be determine useful to the BID. The contract is for a five-year period commencing July 1, 2018 and ending June 30, 2023 and may be renewed for another five years at the sole discretion of the City of New York.

The City of New York (“City”) agreed to pay the Organization all the proceeds actually collected by the City pursuant to a special assessment levied by the City upon real property within the MPBID. The assessments collected and received for the fiscal year ended June 30, 2019 was \$390,000. The amount due from the City as of June 30, 2019 was \$-0-.

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NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

Note 4 – OPERATING LEASE

The Organization has a rental lease agreement for its office space located at 966 Morris Park Avenue, Bronx, NY. The rental lease expires January 31, 2024. The required annual rent lease payments for the remaining years of the lease are as follows:

<u>Year Ending June 30,</u>	
2020	\$ 14,650
2021	15,250
2022	15,850
2023	16,450
2024	<u>9,800</u>
Total	<u>\$ 72,000</u>

Note 5 – MANAGEMENT

On August 2, 2018, the Organization entered into a letter of agreement with the Westchester Square Business Improvement District (“WSBID”). The letter of agreement provided for WSBID to provide temporary management services to the Organization and was to receive \$6,000 per month for its management services. The letter of agreement was terminated upon the hire of an executive director by the Organization. The amount paid to the WSBID for the year ended June 30, 2019 was \$42,000. This amount is included in the contracted services amount on the statement of functional expenses.

Note 6 – PROGRAM GRANTS

Certain government and other grants may be subject to audit by the funding sources. No provision has been made for any liabilities which may arise from such audits since the amounts, if any, cannot be determined at this point in time. Disallowances or adjustments, if any, will be reflected in the financial statements in the year of settlement.

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